

Caraga Regional Office  
Doongan Road, Butuan City

## DISPOSAL COMMITTEE

### INVITATION TO BID FOR THE SALE OF VARIOUS UNSERVICEABLE PROPERTY, PLANT AND EQUIPMENT (PPE)

The Civil Service Commission through the Disposal Committee (DC) hereby invites all interested bidders to submit bids for:

Description	Location	Appraised Value
<b>One (1) lot</b> <ul style="list-style-type: none"><li>• UNINTERRUPTED POWER SUPPLY/AVR</li><li>• PRINTERS/SCANNERS/FAX MACHINE/COPIER</li><li>• COMPUTERS/ACCESSORIES/ICT</li></ul> <i>(see attached IIRUP)</i>	Civil Service Commission Caraga Regional Office, Butuan City	Highest Bid
<b>Airconditioning Units</b>  5 UNITS WINDOW TYPE	Civil Service Commission Caraga Regional Office, Butuan City	Highest Bid
<b>One (1) lot</b> <ul style="list-style-type: none"><li>• WATER DISPENSERS</li><li>• EMERGENCY LIGHTS</li><li>• CHAIRS</li><li>• OTHER EQUIPMENT</li></ul> <i>(see attached IIRUP)</i>	Civil Service Commission Caraga Regional Office, Butuan City	Highest Bid

Deadline for the submission of sealed bids shall be on **January 5, 2024** same day, at the CSC Caraga Regional Office. The envelop should also include certified true copy of the following documents:

- Valid Mayor's Permit
- Latest Income Tax Return, stamped "received by BIR or its duly accredited and authorized institutions"

Prior to the issuance of the Notice of Award, the winning bidder should present the original copy of the foregoing documents for validation. Bidder is required to enclose/post a Bid Bond in the form of Cash, Cashier's or Manager's check equivalent to Ten percent (10%) of the bid price. The bidder's bond will only be refunded to the non-winning bidders after the issuance and receipt of Notice of Award by the winning bidder. However, the winning bidder's bond shall be only withdrawn upon perfection/completion of the contract.

The CSC-Caraga reserves the right to reject any or all bids with or without cause, to waive any defect in them and to award the bidder whose offer is the most advantageous to the government.



**DIR III CHRISTOPHER C. MABALE**  
Chairperson, CSC Caraga Disposal Committee

## INVENTORY AND INSPECTION REPORT OF UNSERVICEABLE PROPERTY

As at December 19, 2023

Entity Name: Civil Service Commission-Caraga

Fund Cluster : \_\_\_\_\_

CHRISTIAN LLOYD BUSACO  
(Name of Accountable Officer)Property and Supply Officer Designate  
(Designation)CSC-Caraga RO Butuan City  
(Station)

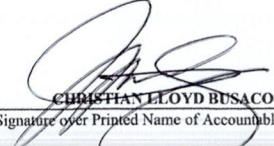
NO.	Date Acquired	Particulars/ Articles	INVENTORY							INSPECTION and DISPOSAL							
			Property/Semi-expendable Property No.	Qty	Unit Cost	Total Cost	Accumulated Impairment Losses	Carrying Amount	Remarks	DISPOSAL					Appraised Value	RECORD OF SALES	
										Sale	Transfer	Destruction	Others (Specify)	Total		OR No.	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	
<b>BUILDINGS/OTHER STRUCTURES</b>																	
		Public Assistance and Complaints Center	10604990-00-002-0002-0001-0001	1	53,137.50	53,137.50											
<b>UNINTERRUPTED POWER SUPPLY/AVR</b>																	
1		Intex UPS 650VA (COMEX)		20		-								400.00			
2		Intex UPS 650VA		10		-								200.00			
3		Phoenix UPS 650VA		11		-								220.00			
4		Phoenix UPS 650VA SN: IU1803002010,IU1803001959,IU1803002012) (SDN)		3		-								60.00			
5		Phoenix UPS - ML720 (SDS)		3	2,050.00	6,150.00								60.00			
6		Orion UPS 650VA		14		-								280.00			
7		Secure UPS-650VA		7		-								140.00			
8		Ideal UPS-5106A		1		-								20.00			
9		Fortress 800i UPS 650 VA SN: 181311324555		1		-								20.00			
10		APC UPS		2		-								40.00			
11		LOGIC UPS 650VA		2		-								40.00			
12		EATON UPS 650VA		5		-								100.00			
13		AWD UPS - AID650-650VA S/N: E2006039110		1		-								20.00			
14		NVX AVR		6		-								120.00			
15		DAISTAR AVR		1		-								20.00			
16		AKAWA AVR		1		-								20.00			
17		ECO POWER AVR		1		-								20.00			
18		POWER BOX AVR		1		-								20.00			
19		DTS AVR		1		-								20.00			
20		POWER GRID		2		-								40.00			
<b>PRINTERS/SCANNERS/FAX MACHINE/COPIER</b>																	
1	7/21/2014	Samsung Xpress MultiPrinter SN: 2D3HBJDF60008C	10605030-00-002-0001-0004-0007	1	17,000.00	17,000.00								100.00			
2	7/21/2014	Samsung Xpress MultiPrinter SN: 2D3HBJDF60005HD	10605030-00-02-0001-0004-0002	1	17,000.00	17,000.00								100.00			
3	7/21/2014	Samsung Xpress MultiPrinter M2875FD - S/N ZD3HBJDF60008T	10605030-00-002-00001-0004-0004	1	17,000.00	17,000.00								100.00			
4		Samsung Xpress MultiPrinter M2875FD - S/N ZD3HBJDF60002N	10605030-00-002-0001-0004-0008	1	17,000.00	17,000.00								100.00			
5	3/23/2009	Brother MFC-7450 SN: E66066H8N414916		1	14,999.00	14,999.00								100.00			
6		Brother MFC-7450 SN: E660C6H8N415122		1		-								100.00			
7		Brother MFC-7450 SN: H8N530246		1	14,999.00	14,999.00								100.00			
8	3/23/2009	Brother MFC-7450 SN: H8N530162	221-008-0002-000006	1	14,999.00	14,999.00								50.00			
9	10/19/2012	Brother Fax-236S SN: 62W892814	221-00009	1	5,688.00	5,688.00								50.00			
10	6/18/2008	Brother Fax-236S SN: G7K386543	229-001-0004-0001-000007	1	6,500.00	6,500.00								50.00			
11		Printer Samsung ML 1640-2 SN: 3513BAASB00586B	10605030-00-001-0001-0002-000005	1		-								50.00			
12		Printer Samsung ML 1640-3 SN: 3513BAASB00569E	223-002-0001-0001-000015	1	3,950.00	3,950.00								50.00			
13	5/3/2012	Inkjet Printer Epson L800 SN: P3HK0073114	223-002-0001-0001-000016	1	14,628.00	14,628.00								100.00			
14		Inkjet Printer Epson L800 S/N: SMUK003314	10605030-00-002-0001-0001-000024	1	16,000.00	16,000.00								100.00			
15		HP LASERJET P1102 - VNC5P04859		1	6,100.00	6,100.00								50.00			
16		HP LASERJET P1102 - VNF8311034		1	6,100.00	6,100.00								50.00			
17		Canon IP 2770 SN: HRVY17451		1		-								50.00			
18	1/14/2009	HP Laserjet Printer SN: VNF3507128	223-002-0001-0001-00013	1	14,495.00	14,495.00								50.00			
19	12/24/1999	TypeWriter Olympia C3-02		1	18,500.00	18,500.00								20.00			



14	VIOS LFY 487-Susp. Arm Bushing		2																20.00			
15	VIOS LFY 487-Stab. Link Bushing		2																20.00			
16	Vios-T370 Oxygen Sensor		1																10.00			
17	DRY SEAL		2																20.00			
18	BRIDGESTONE-265/65R17		4																400.00			
19	Laminating Machine																					
																				7,167.00		

I HEREBY request inspection and disposition, pursuant to Section 79 of PD 1445, of the property enumerated above.

Requested by:

  
**CHRISTIAN LLOYD BUSACO**  
 (Signature over Printed Name of Accountable Officer)  
 \_\_\_\_\_  
**Property and Supply Officer Designate**  
 (Designation of Accountable Officer)

Approved by:

  
**WINSTON PLAZA**  
 (Signature over Printed Name of Authorized  
 Official)  
 \_\_\_\_\_  
**Director IV**  
 (Designation of Authorized Official)

I CERTIFY that I have inspected each and every article enumerated in this report, and that the disposition made thereof was, in my judgment, the best for the public interest.

(Signature over Printed Name of Inspection Officer)

I CERTIFY that I have witnessed the disposition of the articles enumerated on this report this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(Signature over Printed Name of Witness)